

Vice President for Campus Operations (528388)

Brandeis University is seeking an exemplary leader and manager for the position of vice president for campus operations.

The vice president for campus operations reports to the executive vice president for finance and administration and is responsible for the preparation and management of an annual operating budget of over \$53 million dollars and annual capital expenditures in excess of \$10 million.

Major responsibilities of the vice president for campus operations include: Facilities Services, Public Safety, Capital Programs, Conference and Events Services, Dining Services, Environmental Health and Safety, and University Services; providing a safe, functional, environmentally sustainable and accessible environment for students, visitor and employees; an organized and updated plan for emergency preparedness; and a robust enterprise risk management approach for the above domains.

Brandeis seeks candidates who have demonstrated leadership and management skills, technological sophistication, financial expertise and several years of experience leading the areas of facilities and the other operations areas described above, preferably in higher education.

Brandeis is a university of approximately 5,300 full-time undergraduate and graduate students. Founded in 1948, the University offers educational programs for undergraduates in liberal arts and science, and graduate education in the arts and sciences, business, social policy, and management. The University is not-for-profit, co-educational and non-sectarian. It is a member of the Association of American Universities, which represents the 63 leading research universities in the United States and Canada.

Located in Waltham, MA, on 235 attractive suburban acres, Brandeis is in an ideal suburban location just nine miles west of Boston. The campus has 97 buildings with a total square footage of 3.04M.

How to Apply:

Submit cover letter and resume as a single document at <http://www.brandeis.edu/humanresources/jobs/external.html>. Elect option for "New Applicant". Sort the job listing by clicking the Job ID column heading. Locate the desired job listing. Click the job title and then Apply Now

Closing Statement:

Brandeis University is committed to providing its students, faculty and staff with an environment conducive to learning and working and where all people are treated with respect and dignity. Toward that end, it is essential that Brandeis be free from discrimination and harassment on the basis of race, color, ancestry, religious creed, gender identity and expression, national or ethnic origin, sex, sexual orientation, pregnancy, age, genetic information, disability, military or veteran status or any other category protected by law (also known as membership in a "protected class")