Position Announcement
Clinical Assistant Professor of Higher Education
Department of Education, Health, and Behavior Studies

Description
The Department of Education Health and Behavior Studies invites applications for a 9-month, Clinical Assistant Professor of Higher Education beginning August 15, 2021, contingent on available funding.

The University of North Dakota (UND) is a public research university founded with a strong liberal arts foundation. UND has grown into a prominent scientific research university, classified by the Carnegie Foundation as having high research activity. UND was recently ranked among the top 100 public and top 25 most innovative universities in the country by U.S. News and World Report, and is widely regarded as among the top universities in the American Northern Plains region. Currently, the University boasts 200+ fields of study with nearly 15,000 students. UND is located in Grand Forks, North Dakota, a vibrant college town of over 50,000 people located on the border of North Dakota and Minnesota. Grand Forks boasts high-quality medical facilities, a very low crime rate, many fine restaurants, acclaimed public and private schools, and annual events throughout the year. Ranked as one of the top 5 Best Small College Towns, and America’s Best Hockey Town, Grand Forks offers stellar quality of life without the metropolitan hassles.

The Higher Education (HE) Programs are housed in the Department of Education, Health, and Behavior Studies (EHBS) in the College of Education and Human Development (EHD) at UND. The HE programs include a Master of Science (MS) in Higher Education, a Doctor of Philosophy (PhD) in Higher Education, and a Doctor of Education (EdD) in Educational Practice and Leadership with a specialization in Higher Education. Students in the Higher Education graduate programs aspire to leadership positions as administrators and faculty in higher education and/or student affairs. The CAEP accredited College of Education and Human Development is in compliance with all Title II requirements, and seeks to serve preservice and in-service teachers, administrators, and other specialized education personnel with intensive integrated programs of study and a commitment to a diverse society.

Duties & Responsibilities
Responsibilities for this position include:

- Develop and teach graduate courses in multiple formats (on campus and online) (approximately 5-6 courses per academic year) across Higher Education graduate programs
- Coordinate the Higher Education specialization for the EdD in Educational Practice and Leadership
- Serve as the initial advisor for students in the Higher Education specialization of the EdD program in Educational Practice and Leadership
- Chair and serve on doctoral student dissertation committees and master’s student scholarly project committees
- Contribute to higher education scholarship
- Fulfill service roles to the Higher Education programs
- Provide service to the university, college, department, and professional associations

Successful applicants should have teaching and research interests that align with higher education administration, student services, and/or college student experiences.
UND and the College of Education and Human Development value diverse perspectives and seek applicants who are committed to helping students from minoritized backgrounds succeed.

Required Competencies
- Excellent written and oral communication skills, including evidence of the ability to teach and advise students.
- Effective interpersonal skills, including the ability to work collaboratively in a team-oriented environment
- Ability to work with and engage diverse students and colleagues within and outside the Higher Education programs.
- Commitment to diversity, equity, and inclusion across all areas (teaching, research, and service)
- Ability to adapt to current methods of teaching, including online delivery.
- Knowledge of quantitative, qualitative, and mixed research methodologies
- Teaching on campus and online at the graduate level

Minimum Requirements
- Earned doctorate or ABD in Higher Education or closely related field
- One to three years of professional experience in Higher Education and/or Student Affairs
- Successful completion of criminal history records check

In compliance with federal law, all persons hired will be required to verify identify and eligibility to work in the US and to complete the required employment eligibility verification form upon hire.

Preferred Qualifications
- Experience with or willingness to develop and teach online courses
- Experience in developing and teaching graduate courses in higher education
- Experience with advising graduate students, specifically directing dissertations and scholarly projects
- Demonstrates a commitment to working with diverse communities
- Familiarity with higher education graduate preparation program curriculum standards (master's and doctoral level)
- Experience with coordinating and administering an academic program
- Evidence of scholarly productivity and engagement and/or professional involvement

Minimum Hiring Salary
$60,000 - $65,000

To Apply
Submit your materials via the UND Human Resources website: https://campus.und.edu/human-resources/careers/job-openings.html
For full consideration, applications must be received by January 15, 2021 and include the following materials:
- a letter of application addressing essential and desired qualifications
- copies of graduate transcripts
- curriculum vitae
- three professional references with complete contact information.

Questions regarding the position can be directed to the search chair Dr. Deborah Worley, Associate Professor, Higher Education [Email: Deborah.worley@und.edu]. Position is open until filled.
Additional Information
To find out why living and working in Greater Grand Forks is way cooler, check out Grand Forks is Cooler.

All information listed in this position announcement will be used by Human Resources, the Hiring Department, and EO/Title IX for screening, interviewing and selection purposes.

Confidentiality of Application Materials
Pursuant to NDCC 44-04-18.27, applications and any records related to the applications that identify an applicant are confidential, except records related to the finalists of the position, which are open to the public after the search committee has identified the top three finalists who will be invited to campus.

EEO Statement
The University of North Dakota is an Affirmative Action/Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or other protected characteristic. Women, minorities, veterans, individuals with disabilities, and members of other underrepresented groups are especially encouraged to apply. Applicants are invited to provide information regarding their gender, race and/or ethnicity, veteran’s status and disability status as part of the application process. This information will remain confidential and separate from your application.

Veteran’s Preference
Veterans claiming preference must submit all proof of eligibility by the closing date. Proof of eligibility includes a DD-214 or NGB 22 and if claiming disabled status, a current letter of disability from the VA dated within the last 12 months.

Clery Statement
In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the University of North Dakota publishes an Annual Security and Fire Safety Report. The report includes the university’s policies, procedures, and programs concerning safety and security, as well as three years’ of crime statistics for our campus. As a prospective employee, you are entitled to a copy of this report. The report and statistical data can be found online at UND.edu. You may also request a paper copy of the report from the UND Police Department located at 3851 Campus Road, Grand Forks, ND, 58202.