Saint Joseph's College of Maine is hiring for the position of **STUDENT SUPPORT LIBRARIAN**!

**POSITION RESPONSIBILITIES:**

The librarian in this position will support our campus and online students as they develop and improve their information literacy skills. This support is provided, in part, through assisting students with their strategic exploration for information, their creation of information, their ethical use of information, and their use of education technology resources.

The librarian in this position will teach campus classes and will provide live webinars to our online graduate and undergraduate students.

The librarian will collaborate with campus and online faculty to plan and develop information literacy initiatives.

**MINIMUM REQUIREMENTS:**

- Master of Library Science degree from an ALA-accredited program
- Experience providing reference services and information literacy instruction
- Experience employing technologies to provide and enhance library services

**KNOWLEDGE, SKILLS, ABILITIES:**

- Working knowledge of best practices in education pedagogy, information literacy instruction, and reference services is required
- Strong service orientation is essential
- Ability to explain technological concepts and systems in terms that students, faculty, and staff of varying levels of technological skill can understand and apply
- Demonstrated interest in keeping library service offerings relevant
- Staying informed about current library trends
- Knowledge of Microsoft Office and Google Suite
- Knowledge of education technologies (including Learning Management Systems) and web design skills
- Ability to demonstrate a high level of professionalism and independent judgment in the performance of duties
- Knowledge of Sierra ILS is desirable
- Proven training, coaching and mentoring abilities

**SCHEDULE:**

- Sunday through Thursday
- 1:00 PM - 9:00 PM

**BENEFITS INCLUDE:**

- Generous earned time package
- Fifteen paid holidays
- A comprehensive benefits package, including pet insurance
- Access to tuition remission benefits
- Access to gymnasium, pool, running track and fitness center
• Access to Sebago Lake

About Saint Joseph’s College of Maine

Applicants must be willing to support the mission and core values of Saint Joseph’s College of Maine.

Founded in 1912 by the Sisters of Mercy, Saint Joseph’s College is Maine’s only Catholic college. We offer to our 2000 on-campus and online students a unique mix of undergraduate, graduate, and non-degree programs with a strong liberal arts foundation. Our beautiful 474-acre Sebago Lake campus in Standish, Maine is located 30 minutes northwest of Portland, ME, and 2 hours North of Boston, MA. Fielding 21 intercollegiate varsity teams, the College also boasts a competitive Division III athletics program.

Additionally, the College provides certificates and undergraduate and advanced degrees for thousands more working adults who reside throughout the United States and in more than 20 other countries through an online learning program. Learn more at www.sjcme.edu.

Saint Joseph's is nationally recognized for its successful integration of community service in its classroom learning and its sustainability performance. In 2015, the College was selected by the Carnegie Foundation for the Advancement of Teaching to receive its Community Engagement Classification, highlighting the College’s focus on community service throughout its mission and daily interactions on campus and within local, regional, and global communities.

In 2022, the College earned STARS Gold rating from the Association for the Advancement of Sustainability in Higher Education (AASHE) in recognition of its campus-wide sustainability achievements. This program is the most widely recognized in the world for reporting comprehensive information related to a college’s sustainability accomplishments.

Saint Joseph’s College of Maine embraces justice, equity, diversity, and inclusion as important cornerstones for academic excellence, student success, institutional and community resilience, and as vital expressions of our Catholic identity, Mercy Charism, and Core Values. We commit ourselves to nurturing highly competent and deeply compassionate leaders ready to serve in a vulnerable world.

Recognizing the dignity of all persons, we seek to address instances of injustice both within and outside our College community from a stance of informed advocacy. In this way we fulfill our core value of community, which calls on us to demonstrate a spirit of connectedness with one another through expressions of hospitality, courtesy, inclusivity, and collaboration. Saint Joseph's College is the community that grows community, preparing whole people to a whole world. Learn more here.

Review of applications will begin immediately. Please complete our online application by clicking here. Include your resume and cover letter, and read and sign the Pre-Employment Statement. Offers are contingent upon successfully passing a background check.

Saint Joseph’s College is an EEO employer and applications from members of underrepresented groups are encouraged to apply. We consider all qualified applicants and employees for hiring, placement, and advancement, without regard to a person’s race (including traits associated with race, including hair texture, Afro hairstyles, and protective hairstyles), color, religion, ancestry or national origin, age, genetic information, military status, sex or gender, pregnancy, sexual
orientation, gender identity or expression, mental or physical disability, familial status, protected whistleblower activity, previous assertion of workers’ compensation claim, genetic information, protected veteran status, or any other status protected by applicable law. Specific questions may be emailed to: sjcemployment@sjcme.edu or call 207-893-7757.

Mission Statement

Saint Joseph's College of Maine, sponsored by the Sisters of Mercy and animated by the vision of Catherine McAuley, is a Catholic college in the liberal arts tradition distinguished by its welcoming community. We foster an on-going dialogue between faith and reason so as to prepare our learners to live meaningful lives that improve the world around them.

Vision Statement

In fulfillment of its mission, Saint Joseph's College of Maine will be a diverse, inclusive, and collaborative community that forms individuals who practice humility, justice, and compassion, as Jesus did, in solidarity with the marginalized.