

## Student Support Assistant

The Archer School for Girls is currently seeking a full-time Student Support Assistant. The Student Support Assistant assists our Director of Academic Access, School Counselor, and Health and Safety Practitioner to support our students and ensure the smooth daily operations of Archer's Learning Services team.

Responsibilities include:

- Act as a point of contact for students seeking immediate assistance during the school day
- Provide baseline student support for physical and emotional well-being, as needed
- Assist in coordinating student learning plans and individual accommodations
- Coordinate and supervise Archer's peer tutoring program
- Support our mentorship program for students
  - Help students develop strategies to be successful in the classroom
  - Partner with students, families, and outside agencies in creating an academic or behavioral plan

The ideal candidate:

- Has a degree in education, counseling, or other relevant experience
- Experience working with students and families in a school program or other educational environment
- Experience working with neurodiverse learners
- Believes in and supports the capability of all students
- Collaborates effectively with a variety of stakeholders
- Interest in supporting student wellness and well-being, both academically and emotionally
- Maintains confidentiality, discretion, and good judgment
- Ability to effectively communicate and team with the Director of Academic Access, School Counselor, and Health and Safety Practitioner

The Archer School for Girls is an educational community that supports and challenges young women to discover their passions and realize their true potential. Serving 500+ girls in grades 6-12, Archer's joyful and ambitious learning environment is based on the latest research on how girls learn best. Beyond competitive pay, employees enjoy working in a collegial, growth-oriented, and joyful community. We seek employees who will contribute to an equitable and just learning environment. Integral to its mission, Archer has remained passionately committed to cultivating a diverse and inclusive community where all students can thrive personally and academically.

To apply, please click on the link below:

<http://www.archer.org/careers>

No phone calls, please. More information on Archer can be found at [www.archer.org](http://www.archer.org). The Archer School for Girls is an Equal Opportunity Employer.