

Recommended Full-Time Salary Range

\$44,496-\$75,516

The Division of Extension and Engagement is seeking applications for an Outdoor School Regional Coordinator for Southern Oregon. This

About the Division:

The Division of Extension and Engagement is core to Oregon State University's mission. The Division helps create real solutions and positive impact : (<https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fengagement.oregonstate.edu%2F&data=04%7C01%7C%7C40ac5bae9283420e267e08d90a7ccf34%7Cce6d05e13c5e4d628>)

The OSU Extension Service (OES) engages the people of Oregon with research-based knowledge and education that strengthen communities and ei

OSU Extension programs, partnerships and volunteer opportunities are focused on:

- Healthy communities and economies
- Resilient and productive forestry and natural ecosystems
- Sustainable agriculture, food systems, and gardening
- Thriving youth, individuals and families

The Outdoor School Southern Regional Coordinator position is within the Division of Extension and Engagement, Extension Service Outdoor School I

Commitment to Inclusive Excellence:

Oregon State University is committed to creating and maintaining compassionate and inclusive learning and working environments for all learners, vis Access regulations. In addition, this individual will design, develop, maintain and/or carry out Extension programs to ensure that educational programs

OSU Division of Extension and Engagement's Diversity, Equity, and Inclusion <https://extension.oregonstate.edu/about/diversity-equity-inclusion>

OSU Moving Forward Together

<https://leadership.oregonstate.edu/president/moving-forward-together> (<https://leadership.oregonstate.edu/president/moving-forward-together>)

Office of Institutional Diversity

<https://diversity.oregonstate.edu/> (<https://diversity.oregonstate.edu/>)

About the Position:

The Outdoor School (ODS) program resides within the OSU Extension Service and advances the Extension Service's vision, mission, and goals throu learning. The long-term goal of the ODS program is to integrate placed-based programs into the Oregon school system that build upon youth's skills i

Outdoor school is intended for all 5th or 6th graders in the state of Oregon. The ODS program's Regional Coordinators work with school districts in the

There are four Regional Coordinators within the ODS program: Northern, Southern, Central, and Eastern. The Southern Regional Coordinator will be

The main responsibilities of the ODS Southern Regional Coordinator will be:

- Liaise with local school districts, ESDs, outdoor school providers, and local communities to support inclusive and equitable outdoor school program
- Lead the activities of the Southern Region and participate in consistent interaction with the Eastern, Northern, and Central Region Coordinators.
- Collaborate with the ODS Team to develop projects that support outdoor school in the region, eg. professional development workshops, EDAl (equ

The individual in this position will report to the OES Director of ODS and work closely with the ODS team. This person will contribute to the ODS progr

Summary of Benefits: <https://hr.oregonstate.edu/benefits/prospective-employee> (<https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fhr.oregonstate.edu%2Fbenefits%2Fprospective-employee&data=05%7C01%7CRobbin.Sim%40oregonstate.edu%7Cd7fd6c7095544a7b5cf308dac68e73e6%7Cce6d05e13c5e4d6287a84c4a2713c>)

To calculate our **Total Rewards Package** use this link: <https://hr.oregonstate.edu/benefits/new-employees/benefits-calculator> (<https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fhr.oregonstate.edu%2Fbenefits%2Fnew-employees%2Fbenefits-calculator&data=05%7C01%7CRobbin.Sim%40oregonstate.edu%7Cd7fd6c7095544a7b5cf308dac68e73e6%7Cce6d05e13c5e4d6287a84c4a2713c>)

Position Summary

This ODS Regional Coordinator of Southern Oregon supports outdoor school programs in equitably serving diverse populations, including those that l

40% – Outreach

- Liaise between local ESDs, districts, schools, service providers, and community partners to support the development, implementation, and improv
- Meet with and build relationships with district administrators and staff and seek to identify and address barriers to outdoor school participation.
- Visit with outdoor school providers to learn about their programs, observe trainings, and support their continued efforts towards program improvem
- Help coordinate school district outreach through marketing, workshops, and communications with and between schools, stakeholders, providers, p
- Operate within travel and budgetary parameters set forth by the OES Director of ODS.
- Travel to meet with district administrators, teachers, and partners in Oregon, and attend team meetings.

30% – Partnerships

- Build partnerships and provide support to local ESDs, school districts, service providers, community partners, and formal and informal educators a
- Build partnerships with historically marginalized individuals/populations as related to outdoor school to assure the programs are including, if not ce
- Review school districts and ESD grant funding applications and reports annually and build relationships with their outdoor school coordinators to si
- Report directly to OES Director of ODS and collaborate on projects with the Research, Evaluation, and Assessment Coordinator, Outreach and Inc
- Collaborate with the other Regional Coordinators (Eastern, Northern, Central) and present activity summaries for the Southern Oregon region at st
- Support outdoor school providers, school districts and ESDs in adhering to EDAI principles in their outdoor school programming, and promote prog
- Identify training needs and develop/facilitate professional development trainings/workshops and materials for Southern Oregon region stakeholder:

Position Duties

20% – ODS Team Special Projects

- Participate in research and evaluation activities including preparing presentations, collecting and reviewing data, and writing sections of the bienni
- Present information at various internal extension functions, ODS Program Advisory Committee meetings, and external stakeholder events.
- Suggest personal, professional, and ODS program improvements at the end of each evaluation year.
- Coordinate with the ODS program Advisory Committee as deemed necessary by OES Director of ODS and coordinate with applicable resource gr
- Assist with overall ODS team vision, annual goals, and professional development activities.
- Attend regular ODS team meetings virtually and in-person quarterly meetings.
- Supervise student worker and provide lead work for 4-6 Outdoor School Professional Faculty co-workers if taking lead on projects or tasks. This w

10% – Service and Engagement

- Contribute to equity, inclusion, and diversity of the ODS program.
- Serve as an effective team member of the ODS program by practicing and contributing to a welcoming and respectful workplace culture.
- Serve on university, state, local, and other committees appropriate to position responsibilities and as time is available and participate in profession:
- Stay up to date with EDAI research and approaches, particularly those related to outdoor and environmental education of secondary youth.
- Maintain professional competencies through membership in professional organizations, by attending and presenting at annual conferences, local c
- Participate in professional development opportunities.
- Promote Oregon State University as a statewide institution of higher learning.

Minimum/Required Qualifications

- Bachelor's degree in Education, Community Engagement, Natural Resources, Science, or related field.
- At least five years' experience in educational systems (formal and/or nonformal).
- Demonstrated experience communicating with multiple stakeholders in a community setting, which includes schools and educational programs.
- Demonstrated strong verbal and written communication skills.
- Experience building partnerships with different types of organizations (such as school districts, nonprofits, government, private, etc.)
- Demonstrated experience with decision-making, problem-solving and program management.
- Demonstrated life experience, education, and/or training in promoting and enhancing diversity, equity, and inclusion through work with historically r
- Proficient use of common computer software (word processing, data spreadsheets, email, direct communication, etc.).
- Ability to include, elevate, and incorporate multiple perspectives when working collaboratively with communities and educators.
- Ability to work independently and in a team environment.
- Ability to maintain the strictest confidentiality and professionalism.

This position is designated as a critical or security-sensitive position; therefore, the incumbent must successfully complete a criminal history check and

This position requires driving a university vehicle or a personal vehicle on behalf of the university; therefore, the incumbent must successfully complet

Preferred (Special) Qualifications

- Experience designing and delivering educational/training sessions.
- Demonstrated experience with an outdoor educational program.
- Demonstrated experience delivering excellent customer service.
- Bilingual/bicultural (Spanish, Russian, Vietnamese, Chinese, Korean, Somali, or Arabic) proficiency.
- Ability to measure and report on programmatic outcomes and impacts.
- Ability to adapt to the changing technological environment.
- Valid teaching license.

Working Conditions / Work Schedule

- This position will be located in Southern Oregon. The ODS office is located in Ballard Extension Hall on OSU's campus in Corvallis, Oregon. Since
- A flexible work arrangement can be established via OSU's Flexible Work Arrangements Agreement Form (FWAA).
- Flexibility to work occasional evenings and weekends.
- Travel, including overnight, will be required to meet with partners, collect data across ODS programs in Oregon, and attend team meetings.

This position requires a clear and unambiguous commitment to compliance of all National Collegiate Athletic Association (NCAA) regulations for Division I (FBS) universities.

No

Posting Detail Information

Posting Number P06408UF

Number of Vacancies 1

Anticipated Appointment Begin Date 02/28/2023

Anticipated Appointment End Date

Posting Date 01/20/2023

Full Consideration Date

Closing Date 02/10/2023

Indicate how you intend to recruit for this search Competitive / External - open to ALL qualified applicants

When applying you will be required to attach the following electronic documents:

- 1) Curriculum vitae/Resume: Finalists may be required to give an open presentation which may include the distribution of their redacted curriculum vitae/Resume
- 2) A cover letter indicating how your qualifications and experience have prepared you for this position.

You will also be required to submit the names of at least three professional references, their e-mail addresses and telephone numbers as part of the application.

Starting salary within the salary range will be commensurate with skills, education, and experience.

For additional information please contact: **Sarah Cuddy, sarah.cuddy@oregonstate.edu**

Special Instructions to Applicants

OSU is committed to the health of our local and global community. All employees and students are required to comply with the university's COVID-19 Vaccination Program. For more information, visit <https://oregonstate.edu/covid> or contact the Office of Safety and Security at ossec@oregonstate.edu for additional information about OSU's plans for safety and success, as well as options for compliance with the vaccination program.

OSU commits to inclusive excellence by advancing equity and diversity in all that we do. We are an Affirmative Action/Equal Opportunity employer, and par

OSU will conduct a review of the National Sex Offender Public website prior to hire.

This position is designated as a critical or security-sensitive position; therefore, the incumbent must successfully complete a criminal history check and be qualified for the position, including the criminal history check requirement.

This position requires driving a university vehicle or a personal vehicle on behalf of the university; therefore, the incumbent must successfully complete a motor vehicle check including the motor vehicle check requirement.

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. * What does it mean for you to have a commitment to equity, justice, diversity, access and inclusion? How have you demonstrated that commitment in your work, and how would you see yourself demonstrating it in this position?
(Open Ended Question)

Documents Needed to Apply

Required Documents

1. Resume
2. Cover Letter

Optional Documents

1. Verification of Veteran Status

Copyright (<https://oregonstate.edu/copyright>) ©2022 Oregon State University

Disclaimer (<http://main.oregonstate.edu/official-web-disclaimer>)

Email Help Desk (<mailto:employment@oregonstate.edu>)

Notice of Availability:

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Oregon State University publishes Annual Security and Fire Safety Reports for the Corvallis campus, OSU-Cascades campus, Hatfield Marine Science Center, and OSU at EOU (<https://clery.oregonstate.edu/annual-reports>). These reports include important safety information, a wide range of current security policies, fire safety practices, helpful university and local resources, crime prevention programs, and crime and fire statistics for the previous three calendar years. Paper copies of these reports will be provided upon request and can also be obtained at 200 Cascade Hall, 601 SW 17th St., Corvallis, OR. If you prefer, you may request a copy by emailing Clery.Compliance@oregonstate.edu (<mailto:Clery.Compliance@oregonstate.edu>). This report is available without charge.



(<https://www.facebook.com/osubeavers>)



(<https://twitter.com/OregonState>)



(<https://www.youtube.com/user/OregonStateUniv>)



(<https://instagram.com/OregonState/>)