

Director of Diversity and Community Life

The School: Founded in 1911, Columbus Academy is a PreK-12 coeducational college preparatory day school of 1,075 students located on a 231-acre campus ten miles from downtown Columbus, Ohio. Student programs are organized into three divisions: Lower School (PreK-Grade 5), Middle School (Grades 6-8), and Upper School (Grades 9-12). The school offers a rigorous academic program as part of its mission to educate the whole child - mind, body, and character. Columbus Academy faculty and staff members are expected to be continuous learners in their fields, to engage in caring and cooperative partnerships with colleagues and parents, to have a demonstrated commitment to the values of equity and inclusion, and to help each student reach his or her full potential.

The Position: Columbus Academy seeks a full-time Director of Diversity with responsibilities to begin July 1, 2022. The Director reports to the Head of School and is a part of the Leadership Team.

Qualifications: Preferred candidates will possess the following qualifications:

- 3+ years experience as a diversity or multicultural practitioner
- Strong familiarity with independent schools
- Minimum of Bachelor's degree; advanced degree preferred
- Ability to teach academic courses and/or lead extracurricular activities
- Strong skills as writer, listener, and public speaker
- A genuine affection for school-aged children

Position Expectations: The individual selected to this position will be expected to carry out the following responsibilities:

- Provide strategic leadership in the area of diversity and community life at the school
- Direct the activities of parent, student, and faculty/staff groups whose purposes and goals are related to diversity issues
- Provide leadership on diversity issues for faculty and staff in their work with students
- Guide faculty/staff professional development about multiculturalism in curricular and co-curricular programs
- Serve as a liaison between Columbus Academy and various underrepresented groups in Greater Columbus
- Assist the school's admissions efforts and its faculty/staff recruitment programs
- Attend to the concerns and needs of underrepresented groups and advocate on their behalf where appropriate

- Serve as a resource for faculty with respect to curriculum design and student support.



4300 Cherry Bottom Road
P.O. Box 30745
Gahanna, Ohio 43230

Phone 614 475 2311
Fax 614 475 0396
columbusacademy.org

- Support and develop student diversity leadership
 - Network with diversity coordinators at other independent schools as well as off-campus cultural resource organizations
 - Represent the school at local, regional, and national multicultural events as determined in conjunction with the head of school
 - Pursue professional development opportunities; attend conferences and professional meetings in order to remain current with diversity and inclusion issues that may affect the school

Physical Conditions: Candidates must be able to manage the following conditions:

- Ability to be physically mobile around a large campus
- Ability to work in a no smoking environment

To Apply: Interested candidates should send cover letter, resume, personal statement and list of five references with email addresses and phone numbers to:

Deirdre A. Ling, Partner, Educators' Collaborative

daling@comcast.net

Legal Requirements: All Columbus Academy employees must pass required criminal records checks and appropriate background checks, including proof of academic credentials.

Columbus Academy believes strongly in the principles of diversity, equity, and inclusion. We seek to identify and hire a greater number of faculty and staff of color to serve as role models for all students. We strive to foster a diverse campus community, which recognizes the value of all persons regardless of religion, race, ethnicity, gender, sexual orientation, disability, or socio-economic background.