Dean of Graduate Studies

Concordia University is located on unceded Indigenous lands. Tiohtià:ke, or Montreal, is historically known as a gathering place for many First Nations and is home to a diverse population of Indigenous and other peoples. The University respects its connections to the past, present, and future in its ongoing relations with Indigenous and other peoples. The Indigenous Directions Action Plan, launched in 2019 and updated in 2021, is Concordia’s roadmap to decolonization.

Concordia University invites expressions of interest, nominations, and applications for the position of Dean of Graduate Studies, with the appointment to be effective by a mutually agreeable date in 2023. This is an outstanding opportunity to lead graduate education and contribute to the academic mission of a next-generation university that is continually reimagining the future of higher education through transformative research, teaching and learning, collaborative action, and public impact.

Located in the heart of vibrant, multicultural Montréal on two distinct campuses, Concordia is the top-ranked university in North America founded within the last 50 years. With some 51,000 students and more than 7,000 faculty and staff, Concordia is a highly diverse community with an innovative approach to experiential learning and cross-functional research. Over the past decade, Concordia has invested significantly to renew its faculty, improve and expand its infrastructure, and create state-of-the-art facilities for teaching, learning, and research. Concordia’s research profile continues to grow as it fosters multidisciplinary approaches to finding solutions to a broad range of societal challenges. Concordia has almost 9500 graduate students enrolled in about 120 graduate programs and 4600 graduate international students from more than 150 countries. For more information, please visit concordia.ca.

As the academic and administrative head of the School of Graduate Studies, the Dean will strengthen the mission of graduate education and research by providing leadership and support for all graduate programs, while ensuring the effective strategic and operational direction and coordination of graduate studies at the University. The Dean reports to the Vice-President, Research and Graduate Studies, with additional indirect reporting to the Provost and Vice-President, Academic. The Dean also works closely with the senior leadership of Concordia, including Faculty Deans, to achieve the highest possible standards in graduate studies. This includes ensuring sustainable growth and competitiveness, fostering interdisciplinary initiatives and international collaborations, and providing support and training to faculty members in support of their graduate mentorship roles. The Dean will ensure and promote processes and practices to support equity, accessibility, and decolonization in graduate education and research training, while proactively meeting and exceeding student expectations.

The new Dean will be an exemplary academic and administrative leader with a strong commitment to serving the needs of graduate students and promoting teaching, research, program development, as well as the overall reputation of the School of Graduate Studies. The successful candidate will have strong academic qualifications and research accomplishments, progressive leadership experience in graduate supervision and education, and the ability to promote inclusive excellence in the graduate education cycle. With an open and collegial style, outstanding management, communication, and interpersonal skills, and a record of building collaborative teams, the new Dean will be able to creatively solve problems, develop new ideas and initiatives, and respond to stakeholder needs and priorities. The new Dean will inspire students, staff, and faculty, relate effectively to a range of internal and external partners and enhance the endeavours of all areas of the School of Graduate Studies. An understanding of the Québec context and the ability to communicate in both English and French is a distinct advantage.

Concordia University is strongly committed to employment equity within its community. The University encourages applications from all qualified candidates, including women, members of racialized minorities, Indigenous persons, members of sexual minorities, persons with disabilities, and others who may contribute to diversification. Candidates are invited to self-identify in their applications. We will provide support in the recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant’s accessibility needs. If you require accommodation to participate as a candidate in the recruitment process, please contact Laverne Smith & Associates Inc. at the email address below.

All qualified candidates are encouraged to apply; however, Canadian and Permanent Residents will be given priority. To comply with the Government of Canada’s reporting requirements, the University is obliged to gather information about applicants’ status as either Permanent Residents of Canada or Canadian citizens. While applicants need not identify their country of origin or current citizenship, all applications must include one of the following statements: Yes, I am a citizen or permanent resident of Canada or No, I am not a citizen or permanent resident of Canada.

The Search Committee will begin consideration of candidates immediately and will continue until the role is filled. Applications should include a letter of interest, curriculum vitae, and the names of three references (who will not be contacted without the consent of the candidate) and be submitted by November 22, 2022, in confidence, to:

Laverne Smith & Associates Inc.
ConcordiaGraduateStudies@lavernesmith.com