



# JOB OPPORTUNITIES

May 21, 2019

## **DIRECTOR OF STEM CENTER - College of Education**

Index 230124, Position 586020

**QUALIFICATIONS: Required:** At least one degree in a recognized STEM discipline. Three years demonstrated experience as: a director of another STEM or Academic Center OR a College Dean, Associate Dean, or Academic Chairperson OR an executive manager of a STEM field company; OR an equivalent combination of the above. In addition to the noted job experience, a successful incumbent should have experience managing a staff of at least 5 people and demonstrated experience managing an annual budget of at least \$500,000. Record of successful leadership/administrative experience. Strong interpersonal skills and ability to work effectively with diverse faculty, staff and students at both P-12 and university levels. Knowledge of state-of-the-art teaching and learning techniques, including technological applications. Knowledge of current STEM educational research and research methodologies. Demonstrated evidence of collaborative partnerships. Experience conducting STEM educational research. **Preferred:** Doctorate in education-related field.

**ESSENTIAL FUNCTIONS:** Provide leadership in STEM instructional and research programs. Encourage and support grant writing and implementation to increase externally funded STEM activities. Provide leadership in establishing and assessing STEM goals in relation to institutional goals. Collaborate with P-16 faculty and administrators on professional development, student enrichment, and research. Hire, evaluate, and/or supervise staff members. Coordinate building usage by faculty and colleagues in P-16. Improve and sustain public relations with Tennessee Tech, the Upper Cumberland region, and the State of Tennessee through personal contact, advertising, and electronic communications.

**SALARY & BENEFITS:** Commensurate with education and experience; Administrative Pay Grade 51. The University offers a competitive benefits package. Benefits include the accumulation of two vacation days per month and one sick leave day per month, and thirteen (13) University holidays. Other benefits include medical and life insurance (shared cost with the university), retirement, optional 401k, and educational benefits.

**APPLICATION PROCEDURE:** Applicants will be required to apply online at <https://jobs.tntech.edu> and electronically upload a cover letter, resume, and email addresses for three professional references at time of application. References will be contacted via email to provide a reference letter. Submission of materials is the applicant's responsibility. Applications without all required materials are incomplete and will not be considered.

**APPLICATION DEADLINE DATE:** May 30, 2019

Unless otherwise indicated, all positions listed are full-time, twelve-month positions.

If you are interested in employment opportunities at Tennessee Technological University (TTU), or if an accommodation for a disability is required, contact Human Resources, Room 146, Derryberry Hall, Box 5132, Tennessee Technological University, Cookeville, Tennessee 38505-0001; phone (931) 372-3034. Visit our website at [www.tntech.edu](http://www.tntech.edu).

Tennessee Tech University is an AA/EEO employer and does not discriminate on the basis of race, color, religion, ethnic or national origin, sex, disability, age (40 and over), status as a protected veteran, genetic information or any other category protected by federal or state law. Inquiries regarding the nondiscrimination policies should be directed to [equity@tntech.edu](mailto:equity@tntech.edu).